

Date: 03 May 2019

The Secretary,
Institute of Chartered Accountants of India,
Bandra Kurla Complex, Bandra (East),
Mumbai – 400 051

Sub: Multiple Opportunities for CA – Industrial Trainees

Respected Sir,

DBS, a leading financial services group headquartered in Singapore, operates across 18 markets with over 280 branches. A frontrunner in digital transformation, DBS seeks to deliver a new kind of banking that is so simple, seamless and invisible, that customers have more time to spend on the people or things they care about. DBS has been named "Global Bank of the Year" by The Banker, "Best Bank in the World" by Global Finance, and "World's Best Digital Bank" by Euromoney. DBS Bank invites to be part of its journey to *Live more, Bank less*.

We have multiple opportunities for CA – Industrial Trainees to join us in our various departments – Institutional Banking Group, Treasury & Markets and Branch Operations. We are looking for CA - Industrial Trainees who aspire to build their career in Banking; desire to learn the Bank's business; and look for exposure to Digital multi-national Bank.

Detailed Job Descriptions along with number of positions in some of these departments are appended below.

Interested candidates are requested to send their latest profile with the officials, the details are given at end of the detailed job descriptions below.

Yours faithfully,

For **DBS Bank Limited**



(Authorised Signatory)

DBS Bank India Limited
Regd Office:
GF: Nos.11 & 12 & FF- Nos.110 to 115,
Capital Point BKS Marg,
Connaught Place, Delhi – 110001
Tel: 91.11.3041 8888
Fax: 91.11.3041 8899
www.dbs.com/in

Corporate Office Address:
First Floor, Express Towers,
Nariman Point, Mumbai – 400021

Tel : 91.022-6638 8888
Fax : 91.022-663888 99

DBS Bank

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Business Function

Branch Operations, a part of the Technology & Operations (T&O) vertical within DBS, services the customers and ensures their day to day transactions are processed in a seamless manner. Branch Operations (Control & Governance) is a small team which works closely with the Branch Operations Team in streamlining processes, ensuring that these are followed across the branches and highlights exceptions to the team to ensure controls are maintained on an ongoing basis.

Job Title, Designation & Purpose

Job Title: CA – Industrial Trainee

Designation: CA Trainee – Branch Operations [Control & Governance] (Number of Positions – 1)

Location: Mumbai

Purpose: We are looking for CA Industrial Trainees to join the Bank's Branch Operations (Control & Governance) team, who aspire to build their career in Banking; desire to learn the Bank's business; and look for exposure to Digital MNC Bank

Key Accountabilities

- End to end review of Process Notes and Process Charts and preparing the Notes / Charts for ones that are not drawn up.
- Ascertain activities that can be centralized to gain economies of scale and work to get these migrated.
- Look at manual activities that can be automated and drive these to achieve maximum utilization of available human resources.

Required Experience, Knowledge & Skill-Sets

- Experience
 - Graduate with 60% marks
 - CA – Inter / IPCC examination qualified
 - Min. 2 years article training completed with reputed CA firms. Experience in Bank's concurrent / internal audits during articles training
- Knowledge
 - Banking Regulations, Business & Operational processes
 - Proficiency in Microsoft Office (Excel, Word & PPT)
- Skill-Sets
 - Strong Analytical skills, Risk & Control mind-set, Attention to details
 - Excellent written and oral communication skills and Strong networking skills
 - Self-motivated individual with ability to excel under tight deadlines with a high degree of professional ethics and integrity

Key Details

- Training Duration – Min. 9 months to Max. 12 months
- Location – Nariman Point / Vikroli, Mumbai; Stipend – As per Industry norms
- CA students appearing for November 2019 exams and thereafter should only apply

If interested, please share your latest profile with Anirban Ghose at anirbanghose@dbs.com with e-mail subject – "**DBS Bank – Resume for CA Trainee – Branch Operations**"

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Business Function

Group T&M is a market and customer facing business unit that deals primarily in FX and interest rate products in India in addition to conduct of liquidity management exercise at the franchise level.

Job Title, Designation & Purpose

Job Title: CA – Industrial Trainee

Designation: CA Trainee – Treasury & Markets (Number of Positions – 1 in each location)

Location: Mumbai

Purpose: We are looking for CA Industrial Trainee to join the T&M India team, who are willing to explore the market nuances in conjunction with fundamental data analytics

Key Accountabilities

- Assist in setting up economic data management templates which would be helpful in assessing economic activity
- Updating of data on a routine basis to ensure completeness of data
- Assistance in presentation with respect to key trade ideas

Required Experience, Knowledge & Skill-Sets

- Experience
 - Graduate with 60% marks
 - CA – Inter / IPCC examination qualified
 - Min. 2 years article training completed with reputed CA firms (Big 4 or Top 20)
 - Experience in Treasury concurrent audit during article ship/ focus on treasury business during statutory audit or internal audit
- Knowledge
 - Banking Regulations, Business & Operational processes
 - Understanding of banking balance sheets in alignment with regulations governing them
 - Strong in financial management and statistics
 - Proficiency in Microsoft Office (Excel, Word & PPT)
- Skill-Sets
 - Strong Analytical skills, especially numbers
 - Attention to detail
 - Excellent written and oral communication skills, and Strong Networking skills
 - High degree of professional ethics and integrity

Key Details

- Training Duration – Min. 9 months to Max. 12 months
- Location – Nariman Point, Mumbai; Stipend – As per Industry norms
- CA students appearing for May 2020 exams and thereafter should only apply

If interested, please share your latest profile with CA Shrikant Somani at shrikant1@dbs.com with e-mail subject – "**DBS Bank – Resume for CA Trainee - Treasury & Markets**"

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Business Function

Corporate and Investment Banking provides corporate customers with a full range of commercial banking products and services, including cash management services, current accounts, time deposits, trade finance, working capital finance, term loans and foreign exchange. Through our continued commitment, DBS has cultivated long-standing relationships with its customers in the region that are based on account relationship management, service differentiation, product development and rigorous credit standards

Job Title, Designation & Purpose

Job Title: CA – Industrial Trainee

Designation: CA Trainee – Institutional Banking Group (Number of Positions -1 in each location)

Location: Mumbai, Delhi, Kolkata, Bangalore

Purpose: We are looking for CA Industrial Trainees to join the Bank's IBG3 team (companies with turnover from INR 100 crore to INR 1000 crore), who aspire to build their career in Banking; desire to learn the Bank's business; and look for exposure to Digital MNC Bank.

Key Accountabilities

- Assist analyst in evaluating the financial status of clients by spreading of financial statement and producing financial ratios through computer programs
- Examine financial transactions, credit history and other hygiene factors for a company
- Assist analyst in monitoring asset quality and undertake hygiene activities for the portfolio clients on an ongoing basis
- Complete all projects within deadlines in a high-pressure work environment while managing various stakeholders.

Required Experience, Knowledge & Skill-Sets

- Experience
 - CA – Inter / IPCC examination qualified
 - Min. 2 years article training completed with reputed CA firm
 - Preferably having experience in project finance, accounts finalisation, financial modelling, etc. during article ship training
- Knowledge
 - Accounting & finance knowledge
 - Banking Regulations, Business & Operational processes
 - Proficiency in Microsoft Office (Excel, Word & PPT)
- Skill-Sets
 - Strong understanding of financial statements, ratios and concepts
 - Up to date with legal, compliance and market risk related issues
 - Strong communication and inter-personal skills
 - High degree of professional ethics and integrity

Key Details

- Training Duration – Min. 9 months to Max. 12 months
- Location – Nariman Point, Mumbai; Stipend – As per Industry norms

If interested, please share your latest profile with the following as per location with e-mail subject – “**DBS Bank – Resume for CA Trainee - Institutional Banking Group, <location>**”

Mumbai - Bela Lakhanpal at belalakhanpal@dbs.com
Delhi - Nitya Madan Vohra at nityavohra@dbs.com
Kolkata - Subhas Agarwal at subhasagarwal@dbs.com
Bangalore - Giridhar Rajaram at giridharrajaram@dbs.com