

# HALLIBURTON

17TH FLOOR, COMMERZ II, INTERNATIONAL BUSINESS PARK, OBEROI GARDENCITY,  
OFF WESTERN EXPRESS HIGHWAY, GOREGAON (EAST), MUMBAI 400 063 INDIA. FCRN: F01098.

**May 09, 2019**

To  
The Secretary  
Institute of Chartered Accountant of India  
Bandra Kurla Complex, Bandra East  
Mumbai – 400 051

Dear Sir,

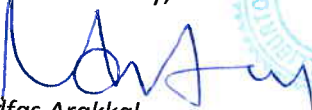
**Sub : Opportunities for CA Articles – Industrial Trainees**

Halliburton Offshore Services Inc. is US based company having office all over the world. Halliburton is involved in Oil Field Services, and provide Services in India to ONGC, Oil India, Reliance, Cairn Energy and British Gas Petroleum, Transocean etc. Halliburton has India Project office in Mumbai and operating entities is Halliburton Offshores Services Inc.

We require CA Articles – Industrial Trainees in our Finance & Accounts Department. The industrial training will help the candidates to make career in Oil & Gas service & allied fields.

Job Description along with number of Openings are mentioned below. Interested candidates are requested to send their latest profile.

Yours sincerely,



Aifas Arakkal

HR Business Partner Manager

Halliburton Offshore Services Inc.

Email ID : [Aifas.Arakkal@halliburton.com](mailto:Aifas.Arakkal@halliburton.com)



**HALLIBURTON OFFHSORE SERVICES INC.**

**HALLIBURTON**  
100 YEARS



Inspired by the past. Leading into the future.

Job Title/ Designation
<b>Job Title:</b> Industrial Trainee
<b>Designation:</b> CA Trainee – Finance & Accounts and Financial Analysis
<b>Location:</b> Mumbai
<b>No. of positions:</b> 2 (Two)
Purpose
We are looking for trainees to join the company India Project Office (Financial & Accounts department). The training is to be provided in the area of financial accounting, financial analysis and project accounting with exposure to latest MIS & financial accounting tools (SAP, SAP BI and HYPERION).
Required Experience
<ul style="list-style-type: none"> <li>• CA Inter/IPCC examination qualified.</li> <li>• Minimum 2 years of article trainee completed with reputed CA firms.</li> </ul>
Knowledge:
<ul style="list-style-type: none"> <li>• Prior working/ audit experience in SAP system.</li> <li>• Proficiency in Microsoft Office (Excel, word and PPT)</li> </ul>
Skill - Set
<ul style="list-style-type: none"> <li>• Strong analytical skill &amp; attention for details</li> <li>• Good writing &amp; oral communication skills</li> <li>• Ability to perform in deadline driven environment</li> </ul>
Details
<ul style="list-style-type: none"> <li>• <b>Training duration:</b> 9 - 12 months</li> <li>• <b>Location:</b> International Business Park, 17th Floor, Oberoi Garden City, Mohan Gokhale Rd, Yashodham, Goregaon, Mumbai, Maharashtra 400063</li> <li>• <b>Email ID :</b> <a href="mailto:Recruitment.HOSI@halliburton.com">Recruitment.HOSI@halliburton.com</a></li> </ul> <p><b>Note:</b> Students appearing for Nov. 2019 and thereafter should apply.</p>