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## About Novartis - FSC

Novartis Healthcare Pvt. Ltd. (NHPL) is a subsidiary of the \$58 billion, Basel-(Switzerland)-headquartered healthcare giant Novartis AG, incorporated as a company in 2001 with the vision to centralize and harmonize all similar processes from all the 140+ countries and region offices that Novartis AG operates in across all its divisions.

Novartis has had a strong presence in India since 1947 through its Sandoz division. Today, Novartis is present in India through its subsidiaries Novartis India Limited, Sandoz Private Limited, Alcon Laboratories Limited and Novartis Healthcare Private Limited.

Novartis India Finance Service Center (India FSC) provides cross-divisional and cross-functional accounting support to all India business units and is located at **Kalwe, Mumbai**. Our accounting services include: Requisition-to-Pay (R2P), Travel and Expenses (T&E), Order-to-Cash (O2C), Record-to-Report (R2R) and Financial Controls & Compliance (FC&C) etc.

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## Position Purpose

To strengthen its FSC team, Novartis wishes to appoint eligible candidates as Industrial trainees in line with ICAI norms. Selected candidates will be assigned to short term projects on finance and accounts business process improvements and help to set up continuous monitoring framework for different finance and accounts processes.

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## Eligibility

CA Articles who have cleared both groups of IPCC and who are at their completion of second year of articleship.

Understanding of Fundamentals of audit, good knowledge of MS Office, particularly MS Excel

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## Major Accountabilities

- A) Key member of a project team who would be responsible for driving the project, publishing project status, meet various stake holders & implementation of agreed changes through project (Receivable Analysis, Accrual Analysis, Payment Analysis, SOP Review, KPI analysis).
- B) Work extensively on data analytics (excel) to develop the right set of continuous monitoring controls for the processes.

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## Key Performance Indicators (Job specific)

- a) Achieving agreed milestone on short term projects.
- b) Effective data analytics parameters to replace manual checks.

Interested candidates can share the profile to Hemashree Kalavakolanu;  
[hemashree.kalavakolanu@novartis.com](mailto:hemashree.kalavakolanu@novartis.com)