



15<sup>th</sup> December, 2017

The Principal Officer,  
Institute of Chartered Accountants of India,  
ICAI Tower, Bandra Kurla Complex,  
Mumbai.

*o/c.*

Dear Sir,

**Subject: Requirement of Article Trainee**

We are a firm of Chartered Accountants with 4 F.C.A partners having offices at Goregaon & Kharghar

Scope of Work for articled assistants:

- |   |                                      |
|---|--------------------------------------|
| ➤ <b>Management and Internal audits</b> | <b>Tax audits</b>                    |
| ➤ <b>Statutory audits</b>               | <b>Concurrent Audit</b>              |
| ➤ Stock audits                          | <b>Goods &amp; Service Tax (GST)</b> |
| ➤ Income tax                            |                                      |

We require articles staying in **Western side of Mumbai, Thane and Navi Mumbai** may also apply for assignment in **Central line or in Vashi and Navi Mumbai side.**

Interested candidate may visit our website [www.rjco.co.in](http://www.rjco.co.in) and may email their CV at [contact@rjco.co.in](mailto:contact@rjco.co.in) or contact us at [022-65075701 / 02 / 40105703](tel:022-65075701).

We request you to please place this requirement of the staff on the Notice Board of the Institute.

Kindly do the needful and oblige. Thanking you,

Yours faithfully,

For **R. Jaitlia & Co.**



CA Mukesh Maheshwari

f Partner