

ASHOK KUMAR MEHRA & CO.
CHARTERED ACCOUNTANTS

A.K. MEHRA
B.Com.(HONS) F.C.A.

Date: 15th February, 2019

The Institute of Chartered Accountants of India Western Region
ICAI Tower, Plot no C-40, G Block,
Bandra Kurla Complex,
Bandra (East), Mumbai.

Sub: Vacancy Advertisement

Kindly put up the enclosed Advertisement for Vacancy on Institute's Notice Board and oblige.

Thanking you,
Yours Faithfully,

For **ASHOK KUMAR MEHRA & CO.**
CHARTERED ACCOUNTANTS


(**ASHOK KUMAR MEHRA**)
Proprietor.

ASHOK KUMAR MEHRA & CO.
CHARTERED ACCOUNTANTS

February 15, 2019

NOTICE

WANTED URGENTLY

1. Audit Assistants / Articles

Applicant should have cleared IPCC both groups with Bachelor's Degree in Commerce / Accounts and Finance having knowledge of Computerised Accounting System, Tally, MS Office, Windows and be Fluent in English with good knowledge of fundamentals of Accounting, Audit and Taxation. Applicant should be sharp in Accounts and should have secured on an average 80% plus in Accounts during Graduation. Applicants residing in Western Suburbs will be preferred.

Stipend commensurate with qualification, experience and ability to execute work.

2. Accountant for our Office
Accountant for Store at South Mumbai

Qualifications : Bachelors of Commerce / Accounts and Finance Degree with at least 3-4 years' experience

Candidate should be meticulous with detailed knowledge of Tally ERP.9 to handle Accounts, Petty Cash, Electronic mode of filing Income Tax Returns, TDS Returns, GST Returns, payment of taxes, familiar with basic income Tax procedures, Company Law procedures. Should possess Good Written and Oral Communication skills. Applicants residing in Western Suburbs and South Mumbai will be preferred.

Apply with:

Photograph giving full personal details, details of qualification, experience, ability to execute work, salary drawn and expected.

Apply to:

ASHOK KUMAR MEHRA & CO.
CHARTERED ACCOUNTANTS
305, Amore Commercial Premises Co-operative Society Ltd.,
Junction of 2nd & 4th Road, Khar (West),
Mumbai - 400 052.
Office Tel Nos : 91-22-26008693 / 91-22-26008694/ 91-22-49715718
Fax : 91-22-26042373
Email: ashok.mehra16@gmail.com

Ashok Kumar Mehra

